

**Hawaii State Apprenticeship Council Meeting
Department of Labor and Industrial Relations
830 Punchbowl Street Room #329
Honolulu, HI 96813**

MINUTES OF DECEMBER 10, 2020 MEETING

By Videoconference

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Members Present:	Gregg Serikaku Jeffery Durham for Joseph Ferrara Dale Sakamoto-Yoneda Terry Uyehara Lissa Lau Rick Subiono Keala Chock Travis Murakami
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Member Absent:	Francis Tau'a
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Guests: Kasey Chock
Orlando Gante
Nicole Pfeffer
Mimi Sroat
Robert Aquino
George Massengale
Kevin Kelly
Rene Berthiaume
Juanita Reyher-Colon
Kahikina Kaae-Whittle
Guy Shibayama
Les Hieda
Lourdes Marcelo
Ethel Charles
Sandy Dyel

DLIR/WDD Staff:	Anne Eustaquio, Director Maricar Pilotin-Freitas Administrator Edgar Fernandez Program Specialist Harrison Kuranishi, Program Specialist
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I. Call to Order

SAC Chair Greg Serikaku called the meeting to order at 1:03 p.m.

II. Introductions

State Apprenticeship Council (SAC) members and DLIR staff introduced themselves. Guests introduced themselves in the chat box.

DLIR Director Anne Eustaquio gave a brief message and thanked the SAC members for serving on the Council.

III. Approval of Minutes

SAC member Rick Subiono moved to approve the minutes and duly seconded by Dale Sakamoto-Yoneda.

The members unanimously approved the minutes of the July 10, 2020, SAC meeting.

IV. Reports

A. State Report *Workforce Development Division (WDD)*

Edgar Fernandez, Program Specialist, Workforce Development Division, reported on the status of apprenticeship programs that were included in the meeting packet.

Highlights of the report were the following:

1. Appointment of Travis Murakami as Labor Representative for the State Apprenticeship Council effective September 1, 2020. Mr. Murakami replaces Shayne Chung and will serve as a SAC member until December 31, 2021.
2. WDD issued State Apprenticeship Bulletin # 01-17, Change 1, in relation to apprentice certification for Public works jobs. Sponsors will now be required to follow the instructions and use the registration page rather than the history page.
3. Director Anne Eustaquio approved the following new programs:
 - a. Kapiolani Community College Nurse Aide Apprenticeship Program
 - b. Kapiolani Community College Medical Assistant Apprenticeship Program
 - c. Hawaii Primary Care Medical Assistant Program
 - d. Robert's Hawaii Commercial Driver License Training Apprenticeship Program
 - e. Lanakila Pacific Grounds Maintenance Apprenticeship Program.
4. The Director also approved the Revised Standards of Apprenticeship for the following programs:
 - a. City and County of Honolulu Apprenticeship Program
 - b. Construction Craft Laborer Apprenticeship Program
 - c. CVS Health Pharmacy Technician Apprenticeship Program

- d. Sheet Metal Worker Apprenticeship Program - 2 Apprentices to 1 Journeyworker ratio effective July 17, 2020
 - e. Landscaping and Irrigation Laborer Apprenticeship Program – 17 years old for minimum age requirement
 - f. Queens Health system Medical Assistant Apprenticeship Program – Related Training Instruction requirements
5. DLIR received US DOL's approval for a no-cost extension to extend the ending date of each grant as follows:
 - a. State Apprenticeship Expansion Grant (SEG): April 30, 2021; and
 - b. American Apprenticeship Initiative (AAI) Grant: September 30, 2021
 6. During the 2021 Legislative Session, a bill may be introduced to repeal Act 17.

B. Honolulu Community College Report.....Guy Shibayama

Guy Shibayama, Apprenticeship Coordinator, Honolulu Community College reported the following updates at Honolulu Community College

1. The COVID-19 pandemic required multiple trades to use online platforms for the Related Training Instruction. Special thanks to the trades who used their facilities for face to face related training instruction.
2. Pearl Harbor's Apprenticeship Program RTI has been strictly online since the start of the pandemic. Face to face classes will be offered by Spring 2021.
3. Fumiko Takasugi will be leaving her position as Dean of Transportation and Trades and will be replaced by Preshess Willets-Vaquilar.

- C. WDD Administrator, Maricar Pilotin-Freitas** shared the activities during the virtual celebration of Hawaii Apprenticeship Week. She thanked the resource persons and everyone who participated in the celebration.

V. New Business

- A. Review and Recommendation on the Request for Permanent Approval of the Progressive Apprentice to Journeyworker Ratio for Electrician Apprenticeship Program of Hawaii Electricians Training Fund**

SAC member Terry Uyehara, Apprenticeship Coordinator for Hawaii Electricians Training Fund recused himself in the discussion.

Mimi Sroat, Director of Training, and Robert Aquino, Training Coordinator of Hawaii Electricians Training fund presented their request for permanent approval of the progressive ratio for Wireperson Apprenticeship Program. Ms. Sroat explained that the temporary approval of the progressive ratio expires on December 31, 2021. Therefore, they are requesting for the permanent approval of the ratio.

Rick Subiono moved to recommend approval of the permanent progressive ratio. Keala Chock seconded the motion.

The SAC members voted as follows:

Rick Subiono - YES
Keala Chock - YES
Terry Uyehara - Recused
Travis Murakami - YES
Jeffery Durham - YES
Dale Sakamoto-Yoneda - YES
Lissa Lau - YES
Gregg Serikaku - YES

The SAC approved to recommend approval of the permanent progressive Apprentice to Journeyworker ratio for the Wireperson Apprenticeship Program.

B. Review and Recommendation on the Proposed Agricultural Worker Apprenticeship Program of North Shore Economic Vitality Program (NSEVP)

The NSEVP is an economic development organization focused on identifying economic opportunity on the North Shore. Kevin Kelly, President & CEO of NSEVP and George Massengale presented the proposed Agricultural Worker Apprenticeship Program. The program is time-based with a term of apprenticeship of 2000 on-the-job learning hours and 157 hours of related training instruction hours.

According to Mr. Kelly, NSEVP will be the intermediary sponsor and explained that NSEVP has the only USDA GAP certification program in the state. The program will focus on training agricultural workers where it is projected that there is a huge shortage of Agricultural Workers in the State.

SAC member Rick Subiono asked about the apprentice's wages for the program since the minimum wage rates do not apply to agricultural workers. Edgar Fernandez clarified that state and federal laws require payment of wages to the apprentices through the entire duration of the Apprenticeship Program which includes a starting wage of not less than the applicable minimum hourly wage rate.

Mr. Fernandez also informed the members that currently there are no employers who signed up to participate in the program. He added that similar programs that have no signatory employers at the time of the review by the SAC were recommended for conditional approval. Mr. Massengale explained that they have initially talked to some employers who has indicated interest in participating in the program and once the program is approved, NSEVP will be contacting the employers.

Jeffrey Durham moved to recommend conditional approval of the proposed program. Apprenticeship Program. Terry Uyehara seconded the motion.

The SAC members voted as follows:

Jeffrey Durham - YES
Terry Uyehara - YES
Rick Subiono - YES
Travis Murakami - YES
Dale Sakamoto-Yoneda - YES
Lissa Lau - YES
Keala Chock - YES
Gregg Serikaku - YES

SAC recommended conditional approval of the NSEVP's Agricultural Worker Apprenticeship Program pending submission of the employer acceptance agreement.

C. Review and Recommendation on the Proposed Mechanical Technician (Observatory) Apprenticeship Program of Maunakea Observatories Support Services

Chair Serikaku announced that the review of the program is deferred until the SAC receives a request from the sponsor.

D. Review and Recommendation on the Proposed Water Systems Operations Specialist Apprenticeship Program of Hawaii Rural Water Association (HRWA)

Juanita Reyher-Colon, Executive Director and Kahikina Kaae-Whittle, Office Manager and Training Coordinator of HRWA presented the proposed program to the SAC. HRWA is an affiliate of the National Rural Water Association that provides training and technical assistance to Rural Water and Wastewater Utilities in the state of Hawaii and the Western Pacific. Ms. Reyher-Colon gave an overview on HRWA as the intermediary sponsor and training provider and highlighted the proposed program.

Ms. Reyher-Colon provided clarification to explain the difference between the proposed HRWA program and the City and County of Honolulu's Board of Water Supply Apprenticeship Program. Ms. Reyher-Colon explained that the Board of Water Supply apprenticeship program is only for their internal City and County employees. The HRWA's Apprenticeship Program will be available to other employers who may need a Water Operations Specialist.

Rick Subiono moved to recommend approval of the program. Terry Uyehara seconded the motion.

The SAC members voted as follows:

Rick Subiono - YES
Terry Uyehara - YES
Travis Murakami - YES
Jeffrey Durham – YES with reservation
Dale Sakamoto-Yoneda - YES
Lissa Lau – YES
Keala Chock – YES
Gregg Serikaku - YES

SAC recommended approval of the HRWA Water Systems Operations Specialist Apprenticeship Program.

E. Review and Recommendation on the Proposed Certified Nurse Assistant (CNA) Apprenticeship Program of Lou's Quality Home Health Care Services (LQHHCS)

Lourdes Marcelo, President and CEO and Les Hieda, Operations Manager presented the proposed program to the SAC.

Ms. Marcelo informed the members that the CNA apprenticeship program is a partnership of LQHHCS as the sponsor and employer. The Advance Care Training, a training school certified by the Department of Health, will be the training provider for the Related Instruction.

Jeffrey Durham moved to recommend approval of the program. Travis Murakami seconded the motion.

The SAC members voted as follows:

Jeffrey Durham - YES
Travis Murakami - YES
Terry Uyehara - YES
Rick Subiono - YES
Dale Sakamoto-Yoneda - YES
Lissa Lau - YES
Keala Chock – YES

VI. Unfinished Business

None

VII. Announcements

A. Next Meeting TBA

B. Other

VIII. Adjournment

The meeting was adjourned at 3:14 p.m.